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Organisation de Coopération et de Développement Economiques
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English - Or. English

**NUCLEAR ENERGY AGENCY
COMMITTEE FOR TECHNICAL AND ECONOMIC STUDIES ON NUCLEAR ENERGY
DEVELOPMENT AND FUEL CYCLE**

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Expert Group on Isotopes Supply and Demand

Convocation and Proposed Agenda for the 2nd Meeting

**OECD/NEA Headquarters, Issy-les-Moulineaux (France)
2-4 December 2003**

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English - Or. English

COMMITTEE FOR TECHNICAL AND ECONOMIC STUDIES
ON NUCLEAR ENERGY DEVELOPMENT AND THE FUEL CYCLE (NDC)

Ad-Hoc Expert Group on Isotopes Supply and Demand

SECOND MEETING, 2-4 DECEMBER 2003, ISSY-LES-MOULINEAUX, FRANCE

The second meeting of the Ad-Hoc Expert Group on Isotopes Supply and Demand will be held beginning 2 December 2003 at the OECD/NEA Headquarters, starting at 10:00 am on the first day. Delegates should plan on working through noon on 4 December 2003.

In view of the formalities for admission to the OECD Nuclear Energy Agency, the Secretariat would like to receive the names of all participants to this meeting before 1 November 2003. Delegates participating in the meeting are advised of the need to present an identity document bearing a photograph in order to obtain entry. The photo-bearing identity may also be required every time the NEA premises are entered.

Delegates participating are also advised that the normal security arrangements may require a valid passport and visa for entry into France. Accordingly, it would be advisable to begin preparation of travel arrangements and obtaining the necessary authorisations as soon as possible. Please advise the Secretariat as soon as possible if a formal letter of invitation is needed in order to facilitate the visa request.

A primary intention of the meeting is to review the responses to the questionnaire used to collect information on isotope supply and demand. To aid this discussion pertinent documents will be forwarded by e-mail to all ad-hoc expert group members prior to the meeting. Delegates are urged to read the documents and to be prepared to discuss them at the meeting.

Secretariat of the Meeting

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Meeting Objectives

1. To review and validate the project's objectives and scope, method of work and schedule.
2. To review questionnaire responses and define additional data needs and sources, if any.
3. To finalise the outline and major themes for the report and assign responsibilities for its completion.

Agenda

1. Welcome and introduction of participants.
2. Presentation and discussion of prior work, background information, project objectives and scope.
3. Adoption of agenda.
4. Election of vice-chair(s).
5. Review of questionnaire responses.
6. Definition of report outline and major themes.
7. Definition of responsibilities and schedule.
8. Other business.
9. Meeting closure.